

ABOUT THE LEARNING AGREEMENT

Before we explain what a learning agreement is, we feel it is important for you to know the difference between a *degree-awarding program* and an *exchange program*.

Degree-awarding program

This refers to a program of study leading to an academic degree conferred by the competent academic authorities, after students fulfil all the requirements of the said program.

Exchange program

Higher Education Institutions maintain exchange agreements with partner HEIs across the world. These agreements allow for students to move from one HEI to another, for a semester or a year. Students nominated by their home universities for the exchange program are not liable for tuition fees at the partner institution. They remain enrolled at their home university, which accepts the credits earned during the exchange program.

Let us now explain what a Learning Agreement is...

When you choose to go on an exchange program, the courses offered by the partner university during the **exchange period** must be the **single most important aspect** you should focus on. The exchange program coordinator at your university must also confirm that these courses can be mapped to the program that you are pursuing and that its credit requirements will be fulfilled.

The Learning Agreement features all the courses that you will take at ESIGELEC during the exchange period, which have been mapped and verified by your university. This document must be signed and approved by your university, ESIGELEC and you, before the start of the exchange program.

HOW TO COMPLETE YOUR LEARNING AGREEMENT

Once you create your account and fill in information on ESIGELEC ONESTOP, our online application portal, you will come to THE LEARNING AGREEMENT. The information that needs to be entered on this page, is explained further down in this document. Follow the instructions carefully.

WHO CAN HELP YOU?

The Exchange program coordinator, who is usually part of the International Relations Office of your university, will be able to guide you with the credit requirements and any other questions you may have. The Exchange program coordinator will also sign the Learning Agreement on behalf of your university, once it is finalised.

STEP 1

The General Information and Language Proficiency sections are self-explanatory.

PART I BEFORE THE EXCHANGE PROGRAMME

Enter the proposed start date and the end of the exchange programme.

STEP 1

TABLE A

In this table you must enter the courses you wish to follow at ESIGELEC (Ref. Useful tips below).

STEP 2

TABLE B

In this table you must enter the courses you would have taken in your university, if you had not chosen to apply for the exchange program and continued your studies in your university. Contact the Exchange Program Coordinator at your university for assistance.

STEP 3

APPROVAL OF LEARNING AGREEMENT

The learning agreement becomes valid only after this section is filled and signed by ESIGELEC, your university and you.



Glossary

ECTS Credit System

ESIGELEC uses the European Credit Transfer System (ECTS): the average workload for an ESIGELEC student is 30 ECTS credits per semester. You must take between a minimum of 20 ECTS credits and a maximum of 30 ECTS credits per semester.

Course / Unité d'enseignement / UE

These are the main block of courses you will have to choose from. Each course consists of two or more modules. Choosing a course/unité d'enseignement / UE implies that you are choosing all the modules therein. To obtain all credits, it is mandatory to choose all the modules of a given course. For the French taught programs, while filling your Learning Agreement, you will have to select all the courses under the common curriculum, as they are mandatory. Over and above this, you may also choose courses (UE) from your desired major (dominante).

Modules

Modules are sub-courses under each Course / Unité d'enseignement / UE. This information must not be entered in the Learning Agreement, given that when you choose a course, it implies that you are choosing all modules therein. However, if your university requires you to enter modules in Table B, you must do so. This confirmation can be sought from the Exchange program coordinator in your university.

Course code & Course name at your university

You must enter the courses in your university that will be replaced by those you will take at ESIGELEC, during the exchange program.

Number of ECTS credits to be recognised by your university

In this section, enter the number of credits. If your institution does not recognise them, please enter *Not recognised*.



Useful Tips

Check the course prerequisites at ESIGELEC before you start filling out information in the Learning Agreement.

You must choose courses from one single program. For example, if you are interested in the Software engineering & digital transformation program, you must choose all courses from this program only.

If you wish to come for one semester, in autumn for example, all courses you choose must be either from semester 1 or from semester 3, which are offered in autumn, not from both.

If you wish to come for one year, all courses you choose must be from that particular year only.

Make sure to consult the Exchange program coordinator at your university to ensure that your entries in the Learning Agreement are correct.

PART II DURING THE EXCHANGE PROGRAM

You must not fill this section at the time of applying for the exchange program.

STEP 1

TABLE A2

Once you start the exchange program at ESIGELEC, you may want to change one or more courses. In such a case, you must enter information on the courses you wish to add, remove or replace.

STEP 2

APPROVAL OF CHANGES

Any changes made with regard to the courses you had chosen at the time of applying will become valid only after this information is entered and signed by ESIGELEC, your university and you.

COURSE OUTLINE LINKS

ENGLISH-TAUGHT PROGRAMS: MASTERS

**Master in
Sciences and Technology,
Software Engineering & Digital
Transformation**

[COURSE OUTLINE](#)

**Master in
Sciences and Technology,
Electronic Embedded
Systems**

[COURSE OUTLINE](#)

FRENCH-TAUGHT PROGRAMS

**Common curriculum
(Semesters S5 to S7)**

[COURSE OUTLINE](#)

Semesters S5 & S6

[COURSE OUTLINE](#)

Semesters S9 & S10

[COURSE OUTLINE](#)

**Majors
(Semesters S8 & S9)**

[COURSE OUTLINE](#)

Semesters S7 & S8

[COURSE OUTLINE](#)